



Payroll, Without the fuss.

Don't get overwhelmed by your payroll. Even if you already have your payroll processed by a company like us, why not see if our service is cheaper? You can find out more details about our services, and request a quote via our website www.armstrongpayrollsolutions.co.uk. Our service is fully customisable and comprehensive. Should you require a reference from one of our existing clients, please do not hesitate to ask.

We pride ourselves on being customer-focused and having the time to listen to our clients' needs. We would welcome the opportunity to listen to yours.



Armstrong Payroll Solutions

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ARMSTRONG PAYROLL SOLUTIONS

**PAYROLL SERVICES FOR GP
SURGERIES AND NHS
PENSION PAYROLLS**



If you are a GP Practice Manager, your time will be limited. With QOF points, Choose and Book, Practice Based Commissioning and a host of DESs all vying for your attention, it's not surprising that there aren't enough hours in the day. Add payroll and the NHS pension into the equation, and you are bound to struggle.

ABOUT US

Armstrong Payroll Solutions provide bureau and fully managed payroll services to small and medium sized businesses. We pride ourselves on giving a cost-effective, efficient and friendly service to our clients. Based in Hyde, Cheshire, we are 10 miles from Manchester and 30 miles from Sheffield.

We have a specialist arm that deals specifically with GP Surgery payrolls, including NHS Pension administration. We can process both for you for as little as £1.25 per employee.

WHY OUTSOURCE?

The payroll function is very time consuming and doesn't produce any profit. Many Practice Managers process the payroll themselves, taking away valuable time that could be better used. Payroll has become a skilled profession, requiring extensive knowledge and ability. Recent studies show that for a small employer, the cost of running the payroll per employee can be as much as £300 per year. This takes into account the time spent reading and learning the new legislation, putting it into practice, the year end procedure etc. Other studies show that 67% of SMEs are not aware of all of the legislation, and therefore run the risk of making costly errors. If you were to outsource your payroll to us, you would be safe in the knowledge that it is in the hands of experienced professionals, whose job it is to know the latest legislation and how to put it into practice.

“Outsourcing your payroll will not only save you money, but will leave you time to use as you wish – to grow your business, or even spend more time with your family.” Adam Armstrong - MD

Outsourcing also negates the need to invest in expensive payroll software, and budget for the support costs, as well as any upgrades you may be charged for. All this adds to the potential savings you can make.

Employee No.	Employee Name	Date	Nettotal Payment No.
1	Joe Bloggs		JR 11 00 22 A
Payment	Rate	Amount	Amount
Salary	1,800.00		261.87
			198.02
			108.00
Payments			
			1,800.00
			1,800.00
The Surgery			
Pay Period	01/10		
Pay Date	Monday		
Payment Method	Bank transfer		
Works Number	1		
Department	Main Branch		
Tax Code	APP		
NH Number	JR 11 00 22 A		
NI Table Letter	D		
Year to Date			
Taxable Gross Pay	12,000.00		
Income Tax	(1,071.97)		
Employee NIC	(912.00)		
Net Pay £ 1,300.41			

WHAT'S INCLUDED

After the initial set-up process, our NHS Payroll solution comprises of the following: Providing a spreadsheet or database for you to enter the variable monthly details (i.e. overtime, sickness absences etc), collection collation and input of these hours, calculating all statutory payments, (SSP, SMP, SPP, SLD) Tax and NI, and NHS Pension contributions (including Deemed pay). Making payments via BACS direct to your employees' bank accounts. A set of comprehensive reports sent to you via email in Adobe Acrobat pdf format (paper copies posted to you for a small cost). We can email you a file with payslips for free if you want to print and distribute them yourself, or we can print and post them to either your surgery, or to each employee's home address.

Call 08456 341819

Employee	Pensionable Pay	Employee Contrib	Employer Contrib
Joe J	1,800.00	108.00	252.00
Joe J	688.67	41.32	291.67
TOTALS	2,488.67	149.32	543.67

2. Pension Scheme Contributions Details		
Contributions for month of	Total pensionable pay for period	Number of scheme members
149.32	2,488.67	1
Total amount to be debited		

a) Contributions due for the month:		
Employee Contributions	Employee AVCs	Employer Contributions
149.32	0.00	543.67

a) Adjustments for previous month: Please give reason		
Employee Contributions	Employee AVCs	Employer Contributions
0.00	0.00	0.00